ACTL Mentoring Task Force

Agenda for Meeting of **December 17, 2018**

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**Call-in Info**

1-800-250-2600 or 1-212-381-2929

Moderator PIN: 78948548

Participant PIN: 32154536

Time: **3:00 CST**

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1. Introduction
2. Task Force Members:
	1. Mike Holston: Mike serves as General Counsel for General Electric.
	2. John Hunter: Justice Hunter serves on the Court of Appeal for British Columbia in Vancouver.
	3. Christy Jones: Christy recently retired from Butler Snow, where she practiced primarily products liability law for the defense.
	4. Anil Kapoor: Anil is a criminal defense lawyer with his own firm in Toronto.
	5. William Kayatta, Jr.: Judge Kayatta serves as Judge on the United States Court of Appeals for the First Circuit.
	6. Patricia Lowery: Patricia defends drug and medical products cases with Squire Patton Boggs in West Palm Beach .
	7. Frank Marrocco: Superior Court Justice Marrocco is from Toronto. He serves as the Associate Chief Justice on the Superior Court of Justice.
	8. Terri Mascherin: Terri, with Jenner & Block in Chicago, handles commercial litigation and professional responsibility disputes.
	9. Donna Melby: Donna does commercial and employment cases. She is with Paul Hastings in Los Angeles.
	10. Martin Murphy: Martin represents those involved in commercial disputes and criminal investigations. He is with Foley Hoag in Boston.
	11. Chris Paliare: Chris has a broad litigation practice with Paliare Roland in Toronto.
	12. Jeffrey Stone: Jeffrey practices white-collar criminal defense and complex commercial litigation with McDermott, Will & Emery in Chicago.
	13. Frank Walwyn: Frank practices commercial litigation with WeirFoulds in Toronto.
	14. Kathleen Flynn Peterson: Kathleen represents patients in medical negligence claims. She is with Robins Kaplan in Minneapolis.
	15. John Day: John practices plaintiff’s personal injury law and commercial litigation with his own firm in Nashville.
3. Identification of Scope of Project
	1. We need to identify the problem we are going to address and to whom we are going to offer proposed solutions.
	2. Discussion including but not limited to these points:
		1. Mentoring lawyers generally or just trial lawyers?
		2. What constituencies?
			1. Possibilities
				1. “Big” Firms
				2. State Attorney Generals’ offices
				3. District Attorney Offices
				4. Public Defender Offices
				5. Department of Justice Offices
				6. Corporate Counsel Offices
				7. Small firms, associations of attorneys and / or individual attorneys undertaking the mentoring of attorneys outside their firms.

Civil Law Focus

Criminal Law Focus

Family Law Focus

* + 1. Added emphasis on mentoring women and lawyers of color?
	1. Goal of the discussion: draft and submit to group (and Jeff Leon) for approval a document that defines the scope of the project.
		1. Identify person to draft scope.
		2. Deadline to circulate.
		3. Deadline to comment.
		4. Set for vote as first item on agenda for next call.
1. Discussion of Timeline
	1. Jeff has indicated he wants a white paper completed and in his hands by July 15, 2019 so it can be considered by the Executive Committee and the Board at the Fall Meeting.
	2. We need to agree upon a timeline for completion of project.
2. Discussion of Things to Do.
	1. A discussion about the problem and its impact on the profession, our clients and society. This needs to be drafted.
	2. Research: We will need to assemble and summarize the work done by others in the field. Some information may be public information, other information may need to be obtained from law firms, etc. who are willing to share with us how they approach this issue. A summary of the research needs to be drafted.
	3. Solutions / Proposals. Best practices for mentoring need to be discussed and drafted. We will need to prepare timeline for development of best practices and / or a checklist. Should we include proposed rule changes for courts to encourage participation by younger lawyers. What about professional liability issues and client issues? These too will need to be discussed and perhaps addressed.
	4. Assignments to start on the above with a deadline for completion or at least a check-in on status.
3. Other issues
	1. Set up future calls.
	2. Meeting at Spring Meeting?